



Grant Application

The Tolland Education Foundation, Inc. was created in January 2004 on one core principle: to inspire – and fund – innovative, creative learning experiences in Tolland Public Schools that enrich academics and build life skills from our youngest to our oldest students of all abilities. TEF raises money from the community and outside sources to fund grants for creative learning opportunities that are beyond the conventional resources of Tolland Public Schools.

Do you have a creative idea and need funding to make it happen?

TEF welcomes funding requests for small- and large-scale projects that are innovative, meaningful and engaging for students; that strengthen academics and meet curriculum objectives; that facilitate collaboration within your school or among other Tolland schools; and which demonstrate partnership within the community.

Application Process

Complete the application and submit through the website, email to info@tollandeducationfoundation.org, or mail to Tolland Education Foundation, P.O. 405, Tolland, CT 06084. We will communicate with you to let you know that your application has been received, when it will be reviewed, and when the funding decision is underway. Please provide as much information as possible for the grant approval process and include any relevant attachments. We look forward to receiving your application!

Contact Information

Date of Application:

Name of Applicant:

Position/Title:

School:

Email:

Phone:

Proposal Information

Title of Proposal/Project:

Project Director/Team Leader:

Schools to benefit from project:

Subject area:

Grade level:

Description of Project

Provide a brief overview of the project and explain how it will engage students, enhance learning and the curriculum, or promote advancement of skills that are consistent with the educational goals of Tolland Public Schools. Is this a new program? Include any unconventional means or new approaches that will be used in this project. State the timeline and number of students to be involved:

Objectives of Project

List Goals/objectives you hope to achieve or accomplish through this project:

Plan of Action

List steps you will implement to achieve project goals. Include activities that will take place:

Evaluation

Describe how you will assess the success of this project (e.g., students' evaluation of project and what was achieved; an assessment of student attitudes and behaviors before and after project; teacher judgment; administrative and/or school community feedback; student products):

Collaborative Opportunities

List ways in which partnerships with other grades/teams/schools/community are possible:

Letter of Support for Supervisor/Curriculum Director/Principal

List the supervisor(s) with whom this plan/grant application has been discussed, and please provide any letters of support with this application:

Financial Information

Total Request amount: \$

Expenses (Please list all relevant expenses; the following is an example of potential expenses):

| | |
|---|----|
| Outside professional services (describe): | \$ |
| Materials/equipment/supplies | \$ |
| Shipping | \$ |
| Other (describe) | \$ |
| | |
| Total expenses: | \$ |

Funding Sources:

| | |
|--|----|
| Tolland Education Foundation | \$ |
| Other funding sources (i.e. PTO, etc.) | \$ |

Please describe any in-kind contributions or volunteers for this project:

If TEF does not fully fund your request, describe how this project will move forward:

Authorization/Signature

I give the Tolland Education the right to use this proposal and the results of this project for informational and public relations purposes.

I agree to submit and complete the TEF-provided evaluation survey/summary upon completion of the project.

Signature:

Date: